



VACANCY NOTICE – 2023-GEE-F001-FGIV-022408

Emergency Preparedness & Compliance Officer

Type of contract	Member of the European Commission's contract staff, Function Group IV (article 3b of the Conditions of Employment of Other Servants)
Duration of contract	36 months (renewable up to maximum 6 years)
Area	Safety & Security
Place of employment	Geel (Belgium)
Indicative basic salary	3877,47 - 5616,29 € (applicable as of 1 st of July 2022) For more detailed information please consult: Working Conditions .

WE ARE

The [Joint Research Centre \(JRC\)](#) provides independent, evidence-based knowledge and science, supporting EU policies to positively impact society.

The current vacancy is with the Health and Food Directorate, JRC.F.001, Director's Office of the JRC, located on the JRC-Geel site;

The mission of JRC-Directorate F is to provide independent scientific evidence for the development, implementation and evaluation of EU policies, mainly in the areas of standardisation, public health, food and feed safety and authenticity, cosmetics and other consumer products, medical devices, Nano materials, taxation with a focus on frauds and a well-functioning internal market.

The job relates to JRC-Geel which employs about 250 individuals who work on biotechnology, food and feed safety, food fraud detection, healthcare, nanotechnology, nuclear safety and security, and threat detection. These activities are conducted in state-of-the-art laboratories and facilities.

– Further information: https://joint-research-centre.ec.europa.eu/jrc-sites-across-europe/jrc-geel-belgium_en

WE OFFER

We offer an interesting job in a dynamic and family-friendly work environment; support and training will be provided where needed and possible; a unique opportunity to support, improve and contribute to the safety and security of JRC-Geel.



WE PROPOSE

The jobholder will act as the Emergency Preparedness & Compliance Officer for JRC-Geel and will be responsible for the emergency preparedness organisation, ensuring that the required emergency functions are present and that they possess the required competences for the function and received the necessary training. The jobholder should prepare and support the on-duty rosters and training plan, and organise emergency exercises. (S)he will also prepare and participate in emergency preparedness inspections and audits and be the contact point towards the authorities. Further, the candidate will maintain the compliance system (e.g. maintenance & competence management, Safety Assessment Report). The candidate shall also be the backup of the quality officer. The function will also require regular reporting to the Site Director.

WE LOOK FOR

We are looking for an Emergency Preparedness & Compliance Officer.

Candidates should fulfil the minimum qualifications for the engagement in function group IV.

The successful candidate shall have an appropriate level of education which corresponds to completed university studies of at least 3 years, attested by a diploma, and relevant experience of at least one year in safety, security or crisis management. Good knowledge of spoken and written English (level C1) is required.

HOW TO APPLY

If you are **already on a valid CAST FG IV reserve list**, or you **have already applied to one of the calls below**, you can directly submit your application at <http://recruitment.jrc.ec.europa.eu/?type=AX>.

If not, before applying to this position, **you must register** for one of the two following:

- the [Call for Expressions of Interest | EU Careers \(europa.eu\)](http://europa.eu) (CAST Permanent FG IV), which is used by a wide range of organisations (institutions, bodies, offices and agencies of the European Union), or
- the [specialised call for researchers](#) (JRC Call COM/1/2015/GFIV – Research), which is mainly used by the JRC.

Note that each of the calls above has **different minimum eligibility requirements and different selection tests**.

The JRC cultivates a workplace based on respect for other people and the environment, and embraces non-discriminatory practices and equality of opportunity. In case of equal merit, preference will be given to the gender in minority.