



VACANCY NOTICE – 2023-BRU-T4-FGIV-022397

FG IV Project Officer – Scientific Editor

Type of contract	Member of the European Commission's contract staff, Function Group IV (article 3b of the Conditions of Employment of Other Servants)
Duration of contract	36 months (renewable up to maximum 6 years)
Area	Data management, governance and analytics; Communication
Place of employment	Brussels (BE)
Indicative basic salary	3877,47 - 5616,29 € (applicable as of 1 st of July 2022) For more detailed information please consult: Working Conditions

WE ARE

The [Joint Research Centre \(JRC\)](#) provides independent, evidence-based knowledge and science, supporting EU policies to positively impact society.

The current vacancy is with the Data Governance and Services Unit of the Directorate for Digital Transformation and Data of the JRC.

The mission of the Directorate for Digital Transformation and Data is to integrate JRC's scientific and technical expertise in digital technologies and their socio-economic impact, cybersecurity, data and ICT management. To deliver impactful and integrated science-for-policy recommendations supporting EU digital and data policies. To provide top-class scientific and corporate ICT infrastructure and services for the JRC. The Directorate hosts JRC work on algorithmic transparency, data analysis and robust statistics as well as the JRC LISO function. It leads on the implementation of the JRC data strategy which aims to provide the data analysis expertise and ICT infrastructure necessary to maintain the JRC's leading role in providing science advice to policymakers.

The mission of Data Governance and Services Unit is to coordinate the implementation of the data strategy of the JRC in collaboration with all JRC units and to ensure the development and business ownership of a corporate ICT infrastructure serving the data analysis needs of scientists at the JRC. At the same time, the unit provides advice on data management and appropriate trainings, as well as developing communities of practice supporting more advanced data analysis methods, in particular to support machine learning activities. The unit also develops its own research on issues of relevance to the data life cycle, including as regards the discovery and management of data, the processing and analysis of large datasets to ensure that they are robust and suitable for use in machine learning algorithms.

The successful candidate will be part of the Data for Policy team, which facilitates the development of improved data management practices inside the JRC.



We offer:

A job opportunity to contribute to the communication of the JRC's data strategy and work in the JRC to support scientists in developing new insights as a result of improved data management, governance and analytics.

WE PROPOSE

A position as Scientific Editor. Typical tasks will include:

- Compile process and / or structure information, data and knowledge from various sources and prepare them for communication purposes.
- Contribute to the preparation of documents and reports to keep the hierarchy and other Commission services informed, as well as contribute to briefings, speeches, and information for policy makers and stakeholders.
- Draft comprehensive analysis reports and / or updates to existing ones.
- Communication on the latest scientific, technological and societal developments that have policy and societal implications.
- Continue developing, organising and mapping the data work of the JRC.
- Contribute to the development, management, monitoring and / or evaluation of data policies of the JRC and Commission.
- Contribute to the development and implementation of novel data approaches and methods in line with the EU policy priorities.
- Define and draft concepts, messages and communication materials on data for policy.
- Organise editorial review meetings to discuss and validate contents.
- Read, evaluate and edit manuscripts or other material submitted for publication and confer with contributors regarding changes in content, style or organisation of content.
- Animate a network of contributors across other Directorates of JRC on data issues.
- Organise data related events within the JRC.
- Management of M365 tools for internal communication.

WE LOOK FOR

We are looking for a motivated, enthusiastic, open-minded and collaborative colleague who will be based in Brussels.

A job related experience of at least 3 years is required.

Good drafting and communication skills and a good knowledge of English (C1) are necessary.

Applicants must be able to identify and explain complex and emerging issues and to understand their policy and societal implications; as well as to understand scientific issues and to translate them in policy relevant messages.

HOW TO APPLY

If you are **already on a valid CAST FG IV reserve list**, or you **have already applied to one of the calls below**, you can directly submit your application at <http://recruitment.jrc.ec.europa.eu/?type=AX>.

If not, before applying to this position, **you must register** for one of the two following:



- the [Call for Expressions of Interest | EU Careers \(europa.eu\)](#) (CAST Permanent FG IV), which is used by a wide range of organisations (institutions, bodies, offices and agencies of the European Union), or
- the [specialised call for researchers](#) (JRC Call COM/1/2015/GFIV – Research), which is mainly used by the JRC.

Note that each of the calls above has **different minimum eligibility requirements and different selection tests**.

The JRC cultivates a workplace based on respect for other people and the environment, and embraces non-discriminatory practices and equality of opportunity. In case of equal merit, preference will be given to the gender in minority.