



2022-IPR-RI5-FGII-021209

FG II - Health and Safety Agent

**POSITION FOR:**

Member of the contract staff FGII – art. 3b of the Conditions of Employment of Other Servants

<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=CONSLEG:1962R0031:20110101:EN:PDF>

**WE ARE:**

As the science and knowledge service of the Commission, the mission of DG Joint Research Centre (JRC) is to support EU policies with independent evidence throughout the whole policy cycle.

The JRC is located in 5 Member States (Belgium, Germany, Italy, the Netherlands and Spain). Further information is available at: <https://ec.europa.eu/jrc/>

The Support Services Directorate ensures the efficient and effective deployment of the resources necessary to support the JRC's activities, in compliance with all applicable rules and regulations and to make the JRC sites safe, secure and attractive working environments by providing efficient customer-driven services to facilitate the current and future scientific activities of the JRC while ensuring that JRC sites act as a good neighbour to their respective communities at large.

The Site Management Ispra Department of the Directorate consists of the team of the Head of Department and 3 Units. Its mission is to make the Ispra site a modern, attractive and effective place to work. To develop the partnership with the client Directorates and Units on-site and to coordinate site management including corporate coordination (JRC-wide) of non-nuclear safety, security, ICT security as well as environmental measures. To be the main interlocutor with the Italian authorities on these aspects and to ensure the JRC Ispra acts as a good neighbour to the local community.

Within the Site Management Department, the Safety and Security Unit, where the position is located, has the mission to develop and ensure a safe, secure and environmentally sustainable working environment at the Ispra site, for its personnel and visitors, the premises and the information held on the site. To manage a reliable emergency response service.

**WE PROPOSE:**

A position as Health and Safety Agent to provide support in the field of safety at work, including supporting the hierarchy on operational safety-related issues.

Main tasks will include:

- technical assistance support for drafting OH&S documents;
- act as technical reference support for the JRC Ispra site building infrastructure contacts and firepickets;
- act as ASPP (Addetto Servizio Prevenzione e Protezione - Occupational Health and Safety Technician) for the people and infrastructures on the Ispra Site,
- support in the implementation of ISO45001 standards for the Ispra site.

**WE LOOK FOR:**

A motivated and dynamic person able to adapt to a dynamic environment and work. The applicant should be a quick learner and versatile person, able to adapt swiftly to different files and stakeholders.

S/he must be able to work as part of a team but is also expected to work autonomously. S/he must be well organised, able to take initiative and have a service-minded attitude. Good written and spoken knowledge of English and Italian is required. S/he should be able to treat confidential dossiers/information with utmost discretion.

Essential requirements

- At least 2 years' experience in safety related field
- Very good knowledge of spoken and written English (level B2).

- Very Good knowledge of spoken and written Italian (level B2).
- Experience in working with modern office administration tools such as document management systems and Microsoft Office applications.

The following will be considered as advantages:

- At least two years' experience as ASPP or RSPP
- University specialisation in safety related field
- At least 2 years of experience in management of Management System OHSAS 18001 or ISO 45001

**INDICATIVE CONTRACT'S DURATION:**

36 months initial contract with possible renewals up to maximum 6 years.

**PLACE OF WORK:**

Ispra (IT)

**ELIGIBILITY CRITERIA:**

Candidates for this contract agent post shall:

- (i) have passed a valid EPSO CAST selection procedure;

or

- (ii) be registered in the EPSO Permanent CAST <https://epso.europa.eu/en/documents/call-expressions-interest-0>

With a valid application number to one of the above, you may then apply for this specific vacancy at JRC through: <http://recruitment.jrc.ec.europa.eu/?type=AX>.

**RECRUITMENT POLICY:**

The Joint Research Centre

- Cultivates a workplace based on respect for other people and the environment.
- Embraces non-discriminatory practices and equality of opportunity. In case of equal merit, preference will be given to the gender in minority.