



2022-BRU-H1-FGIV-020328

**FG IV - Knowledge Management Officer - Knowledge sharing and collaboration**

**POSITION FOR:**

Member of the contract staff FGIV – art. 3b of the Conditions of Employment of Other Servants  
<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=CONSLEG:1962R0031:20110101:EN:PDF>

**WE ARE:**

As the science and knowledge service of the Commission, the mission of DG Joint Research Centre is to support EU policies with independent evidence throughout the whole policy cycle.

The JRC is located in 5 Member States (Belgium, Germany, Italy, the Netherlands and Spain). Further information is available at: <https://ec.europa.eu/jrc/>

The current vacancy is in the "**Knowledge for Policy: Concepts and Methods**" Unit, of Directorate for "Knowledge Management", which is based in Ispra and Brussels.

Our mission is to understand how to best inform public policy with scientific knowledge in order to:

- Train JRC scientists and Commission policymakers in managing scientific knowledge;
- Provide advice on how to collaborate and share knowledge;
- Engage citizens;
- Support the management of the Commission's country and regional knowledge (in particular for the European Semester);
- Build knowledge for policy capacity in the Member States and developing countries.

**WE PROPOSE:**

Would you like to help Commission staff work more efficiently, creatively and collaboratively in the new post-COVID world? Are you enthusiastic about staff making the best use of IT tools? Do you believe that improving the way we work is about people and their working habits, as much as the tools and processes we use? Are you able to listen to and advise managers and staff about collaborative methods of working? Do you know where to find the best available science and expertise on knowledge work?

If so, we have a job for you! You would be a core member of the Commission's "One-stop-shop for Knowledge Sharing and Collaboration", which provides consultancy to all services of the Commission in the field of collaboration and knowledge sharing. The One-Stop-Shop is a joint venture between JRC, DG HR (Human Resources), DIGIT and SG (Secretariat General). It works on the principle that we need to help the client (any manager in the Commission) to find the best way to share knowledge and collaborate.

Main tasks will include:

- Leading and contributing to projects providing consultancy advice to JRC and other Commission services on knowledge sharing and collaboration, including on changing processes, choosing platforms, changing behaviours and practices.
- Leading and contributing to the review, synthesis, monitoring and analysis of best available scientific evidence, best practices and latest developments in knowledge sharing and collaboration, organisational development and new ways of working, especially in public administrations.
- Analysing collaboration projects within the Commission, using interviews, surveys etc.
- Contributing to establishing and maintaining regular contacts and exchanges with public and / or private international organisations and /or with research institutions and the academic community at large in the area of knowledge sharing and collaboration, organisational development and new ways of working.
- Contributing to briefings, programming, reporting etc. to OSS Governance

**WE LOOK FOR:**

The ideal candidate should have the following qualifications:

**Required:**

- Professional experience as either a practitioner or researcher for at least 3 years in one the following areas: knowledge sharing and collaboration; organisational psychology, collective intelligence or organisational development
- Good knowledge of the scientific research and experts in the field of knowledge sharing and collaboration; or organisational psychology, or collective intelligence or organisational development.
- Proven experience of consultancy techniques, collaborative tools and platforms and information management
- Good interpersonal skills and attitude in working in an international environment
- Ability to handle high workload when necessary and deliver under pressure
- Excellent knowledge of oral and written English (C2 level), as the working language is English
- Good communication and presentation skills.

**Advantages:**

- A university degree in relevant behavioural science (e.g. organisational psychology, organisation science, management science, collective intelligence) is an advantage
- Further experience in the domain of business process re-engineering, change management and/or project management is an asset
- Knowledge of Microsoft 365
- Experience in working in international organisations or acquired in more than one country

The profile is completed by the following general skills :

- Team playing mind-set, reliability, sense of responsibility and service culture.
- Helping to form and sustain a cross-functional multi-DG team
- Analytical thinking and sound judgement capacity coupled with a spirit of initiative.

**INDICATIVE CONTRACT'S DURATION:**

36 months initial contract with possible renewals up to maximum 6 years.

**PLACE OF WORK:**

Brussels (BE)

**ELIGIBILITY CRITERIA:**

Candidates for this contract agent post shall:

– (i) have passed a valid EPSO CAST selection procedure;

or

– (ii) be registered in the EPSO Permanent CAST [https://epso.europa.eu/documents/2240\\_en](https://epso.europa.eu/documents/2240_en)

or

- (iii) be registered in the specialised call for researchers <https://ec.europa.eu/jrc/en/working-with-us/jobs/vacancies/function-group-iv-researchers> (used mainly by the JRC).

With a valid application number to one of the above, you may then apply for this specific vacancy at JRC through: <http://recruitment.jrc.ec.europa.eu/?type=AX>.

**RECRUITMENT POLICY:**

The JRC

- Cultivates a workplace based on respect for other people and the environment.
- Embraces non-discriminatory practices and equality of opportunity. In case of equal merit, preference will be given to the gender in minority.