

**2021-BRU-I2-FGIV-016910****FG IV – Policy Analyst****POSITION FOR:**

Member of the contract staff FGIV – art. 3b of the Conditions of Employment of Other Servants
<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=CONSLEG:1962R0031:20110101:EN:PDF>

WE ARE:

As the science and knowledge service of the Commission, the mission of DG Joint Research Centre is to support EU policies with independent evidence throughout the whole policy cycle.

The JRC is located in 5 Member States (Belgium, Germany, Italy, the Netherlands and Spain). Further information is available at: <https://ec.europa.eu/jrc/>

The current vacancy is in the unit for "Foresight, Modelling, Behavioural Insights & Design for Policy" that is based in Brussels, Ispra and Seville. It is part of the Competences Directorate of the JRC which is under the authority of the Director General. Its mission is to strengthen the capacity of the JRC in anticipatory intelligence (horizon scanning, anticipation, foresight), modelling, behavioural sciences, design for policy. The main aim of the Competence Centre on Foresight is to bring anticipation and long-term thinking into European policymaking processes. In its capacity, the activities of the Competence Centre on Foresight are supporting Commission Vice President Šefčovič in fostering strategic foresight (e.g. develop foresight processes in support to the annual strategic foresight report). In addition, the Competence Centre develops tailored methodologies for strategic foresight to support major EU policies. Together with the EU Policy Lab, it aims at fostering and supporting innovative processes in the design of EU policies.

The Unit is composed of multidisciplinary teams with teamwork being considered important and actively supported.

WE PROPOSE:

A position as Policy Analyst who will contribute to deepen the integration of JRC scientific advice into policy making in the EU, notably through the development of foresight and horizon scanning studies contributing to the EU Policy Lab.

The new colleague's responsibilities and tasks will include:

- Organise, prepare and run quantitative and qualitative foresight/horizon scanning analyses, studies, and meetings aimed at identifying new policy/societal challenges or new research needs;
- Contribute to the development and implementation of novel foresight approaches and methods in line with the EU Policy Lab practices;
- Identify new research needs and possible partnerships and synergies with policy makers within the Commission as well as in the Member States for the design and implementation of foresight studies;
- Monitor and analyse policy developments linked to the foresight approach;
- Contribute to foresight capacity building within the European Commission;
- Manage stakeholders and communities of practice and interest;
- Draft and update comprehensive reports, synthesis reports, articles and/or briefings and speeches on foresight/horizon-scanning;
- Follow-up on the latest scientific, technological and societal developments that potentially have policy implications.
- Prepare and define terms of reference for calls for tender, supervise, monitor contracts execution including evaluation and quality control.

WE LOOK FOR:

We are looking for a motivated and collaborative colleague to join the strategic foresight team. Suitable candidates will have a job-related experience of 5 years minimum. Excellent knowledge of English (C2 level) and excellent drafting and presentation skills are required.

Candidates' experience should include at least one of the following:

- Developing and/ or using strategic foresight tools and methods (qualitative and/or quantitative and how they can be combined) and in making sense of anticipatory intelligence to support policymaking;
- Bringing innovation into policymaking, in monitoring and analysis of policy developments, and in collecting, synthesising and analysing scientific and other evidences supporting policy decisions;
- Analysis of emerging technologies, their possible development, sectors of application, potential societal and ethical implications.
- Experience in facilitation of interactions (e.g. workshops) with participatory methods is an advantage.

In addition, suitable candidates should have a keen interest in carrying out policy-relevant research; be capable to prioritise and organize work, delivering quality and results on time and able to deal with tight deadlines; be diplomatic, client oriented and capable to work in teams with an open minded attitude.

INDICATIVE CONTRACT'S DURATION:

36 months initial contract with possible renewals up to maximum 6 years.

PLACE OF WORK:

Brussels (BE)

RULES AND ELIGIBILITY:

To be eligible for the position, the candidate must be on a valid EPSO reserve list for Function Group IV contract staff.

You can be added to an EPSO reserve list if you complete successfully an EPSO selection procedure.

Candidates who are on a valid EPSO reserve list or have applied to an EPSO selection procedure can apply to this specific position through <http://recruitment.jrc.ec.europa.eu/?type=AX>.

How to apply to an EPSO selection procedure?

Apply either to the permanent EPSO call (CAST Permanent) https://epso.europa.eu/documents/2240_en or a specialised call for researchers <https://ec.europa.eu/jrc/en/working-with-us/jobs/vacancies/function-group-IV-researchers>

The CAST Permanent reserve list is used by a wide range of organisations (institutions, bodies, offices and agencies of the European Union), whereas the specialised reserve list for researchers (JRC Call COM/1/2015/GFIV – Research) is mainly used by the JRC.

RECRUITMENT POLICY:

The JRC

- Cultivates a workplace based on respect for other people and the environment.
- Embraces non-discriminatory practices and equality of opportunity. In case of equal merit, preference will be given to the gender in minority.