



2021-BRU-A1-FGIII-016288

FG III – BUDGET ASSISTANT

Position for: FGIII – Budget Assistant	<p>As the science and knowledge service of the Commission, the mission of DG Joint Research Centre is to support EU policies with independent evidence throughout the whole policy cycle.</p> <p>The JRC is located in 5 Member States (Belgium, Germany, Italy, the Netherlands and Spain). Further information is available at: https://ec.europa.eu/jrc/</p> <p>The Resource Planning Unit within the Strategy, Work Programme and Resources Directorate, is responsible for the multi-annual planning of human and financial resources required for the JRC's activities as well as corporate reporting. It coordinates as well the strategic development and planning of the JRC support, research and ICT infrastructure.</p> <p>The position is for a Contract Agent FGIII Budget Assistant.</p> <p>The job holder will provide support in the area of budget and staff planning dealing with the management of funds under the responsibility of the JRC. He/she will also provide other administrative support.</p> <p>Qualifications:</p> <p>The candidate should have a minimum of two years' experience in budget and finance, and one year of relevant experience in workforce analysis and HR.</p> <p>A good command of English (B2) is required.</p>
Directorate Unit	Strategy, Work Programme and Resources Resource Planning
	Further information: https://webgate.ec.europa.eu/connected/community/jrc/directorate-a/a4/
Indicative duration	36 months initial contract with possible renewals up to maximum 6 years
JRC Site	Brussels
Country	Belgium
Rules and eligibility	<p>The candidate must be on a valid EPSO reserve list for Function Group III contract staff.</p> <p>If you are not in any valid EPSO reserve list for Function Group III contract staff, you can still apply by following these</p>

steps.

You express your interest by applying to the CAST Permanent or to the permanent JRC Call for researchers.

CAST Permanent is an open-ended selection procedure to create a pool of candidates from which the institutions, bodies, offices and agencies of the European Union (EU) can recruit contract agents.

https://epso.europa.eu/documents/2240_en

Only then you can apply for this specific position, through <http://recruitment.jrc.ec.europa.eu/?type=AX>

Auxiliary contract staff:

<https://ec.europa.eu/jrc/en/working-with-us/jobs/temporary-positions/contract-staff-members>

Article 3b of the Conditions of Employment of Other Servants of the European Union applies: the actual period of employment within the Commission under this type of contract, including any period under renewal, shall not exceed 6 years.

Please note that in case a high number of applications is received only shortlisted candidates will be contacted.