



2020-IPR-RI3-FGII-016169

FGII – Logistic Support Agent / Delivery Driver

Position for:

FGII – Logistic support agent

As the science and knowledge service of the Commission, the mission of DG Joint Research Centre is to support EU policies with independent evidence throughout the whole policy cycle.

The JRC is located in 5 Member States (Belgium, Germany, Italy, the Netherlands and Spain). Further information is available at: <https://ec.europa.eu/jrc/>

The Support Services Directorate of the JRC ensures the efficient and effective deployment of the resources necessary to support the JRC's activities, in compliance with all applicable rules and regulations and to make the JRC sites safe, secure and attractive working environments by providing efficient customer-driven services to facilitate the current and future scientific activities of the JRC while ensuring that JRC sites act as a good neighbour to their respective communities at large.

The mission of the Site Management Ispra Department is to make the Ispra site a modern, attractive and effective place to work identifying and ensuring the application of the appropriate safety, security and environmental procedures and measures for the Ispra site. The Department currently comprises 3 units.

The Logistics unit's mission is to establish, co-ordinate and implement the logistics operations of the Ispra Site responding to the needs of its customers, and to manage efficiently the assets of the site. The current vacancy is within the Logistics unit in Ispra, which is part of the Site Management Ispra Department.

The delivery driver is concerned with customer satisfaction and transporting items in a safe, timely manner to staff on the site. The delivery driver will pick up and drop off items while adhering to time schedules. Some administrative work is also required to register items, cover customs requirements and quality control issues.

Qualifications:

We are looking for a motivated and dynamic candidate who is willing to work as part of the delivery team in order to ensure that items are safely delivered to and collected from the correct client. To succeed as a delivery driver, you must have a valid and clean driving licence, you should be polite and prompt with a commitment to delivering a high-quality service. You should be thorough in ensuring orders are correctly tracked and you should be committed to work safety. A job related experience of one year is a requirement as well as a good knowledge of English and Italian.

Directorate Unit	Support Services Site Management Ispra - Logistics Further information: https://ec.europa.eu/jrc/
Indicative duration	36 months initial contract with possible renewals up to maximum 6 years
JRC Site Country	Ispra Italy
Rules and eligibility	<p>The candidate must be on a valid EPSO reserve list for Function Group II contract staff.</p> <p>If you are not in any valid EPSO reserve list for Function Group II contract staff, you can still apply by following these steps.</p> <p>You express your interest by applying to the CAST Permanent.</p> <p>CAST Permanent is an open-ended selection procedure to create a pool of candidates from which the institutions, bodies, offices and agencies of the European Union (EU) can recruit contract agents.</p> <p>https://epso.europa.eu/documents/2240_en</p> <p>Only then you can apply for this specific position, through http://recruitment.jrc.ec.europa.eu/?type=AX</p> <p>Auxiliary contract staff: https://ec.europa.eu/jrc/en/working-with-us/jobs/temporary-positions/contract-staff-members</p> <p>Article 3b of the Conditions of Employment of Other Servants of the European Union applies: the actual period of employment within the Commission under this type of contract, including any period under renewal, shall not exceed 6 years.</p> <p><i>Please note that in case a high number of applications is received only shortlisted candidates will be contacted.</i></p>