



2020-IPR-A5-FGIV-016128

**FG IV – PROGRAMME OFFICER - CAS:
CENTRE FOR ADVANCE STUDIES**

<p>Position for:</p> <p>FGIV – Programme Officer</p>	<p>As the science and knowledge service of the Commission, the mission of DG Joint Research Centre is to support EU policies with independent evidence throughout the whole policy cycle.</p> <p>The JRC is located in 5 Member States (Belgium, Germany, Italy, the Netherlands and Spain). Further information is available at: https://ec.europa.eu/jrc/</p> <p>The current vacancy is in the Directorate for Strategy, Work Programme and Resources. With the JRC Strategy 2030, the JRC reinforces its commitment to scientific excellence. The creation of the Scientific Development Unit (SDU) is one of the instruments to underpin this strategy.</p> <p>As part of the JRC’s strategic scientific development, the Directorate has established and manages the Centre for Advanced Studies (CAS).</p> <p>CAS provides an interdisciplinary and stimulating space where JRC scientists are encouraged to think beyond the conventional, look forward towards cutting-edge technology hand-in-hand with scientific excellence. The CAS consists of project teams comprising JRC staff and external specialists.</p> <p>The JRC is now looking for a Programme officer to work within the JRC Centre for Advanced Studies (CAS) assisting the Programme Manager in managing the Centre, with particular reference to scientific output.</p> <p>The programme officer, reporting to the programme manager, will assist in the overall design, organisation and administration of the CAS; he will assist the CAS project teams in outreach and communication activities regarding the dissemination of their scientific output and results; as well as advise the teams from the perspective of the science-policy interface.</p> <p>Qualifications:</p> <p>Essential:</p> <ul style="list-style-type: none">• Completed university studies of at least three years attested by a diploma and at least five years of professional experience in a field relevant to the position: e.g. natural science, social science, or formal science;• Ability to evaluate scientific results/reports and to translate them into reports for policy makers or the lay reader. Therefore, excellent drafting and editing skills are required. <p>Asset:</p> <ul style="list-style-type: none">• Ability to organise and plan tasks and assist in project management;• Knowledge of the JRC and its role in providing evidence for policy;
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	<ul style="list-style-type: none"> • Ability to work independently, take initiative, multitask and deliver under pressure; • Good interpersonal and communication skills; • Sense of curiosity, enthusiastic, good humoured, open to new challenges and tasks; • Knowledge of EU policies and policymaking; • Experience in communication tools and event management. <p>The working language will be English and a good knowledge of oral and written English (B2 level), communication and presentation skills are necessary.</p>
Directorate Unit	<p>Strategy, Work Programme and Resources Scientific Development</p> <p>The candidate will be assigned to the Scientific Development Unit but will work closely with staff of Demography, Migration & Governance Unit</p> <p>Further information: https://ec.europa.eu/jrc/en https://ec.europa.eu/jrc/en/research/centre-advanced-studies</p>
Indicative duration	36 months initial contract with possible renewals up to maximum 6 years
JRC Site Country	<p>Ispra</p> <p>Italy</p>
Rules and eligibility	<p>The candidate must be on a valid EPSO reserve list for Function Group IV contract staff.</p> <p>If you are not in any valid EPSO reserve list for Function Group IV contract staff, you can still apply by following these steps.</p> <p>You express your interest by applying to the CAST Permanent or to the permanent JRC Call for researchers.</p> <p>1. CAST Permanent: open-ended selection procedure to create a pool of candidates from which the institutions, bodies, offices and agencies of the European Union (EU) can recruit contract agents. https://epso.europa.eu/documents/2240_en</p> <p>2. JRC Call COM/1/2015/GFIV – Research: open-ended selection procedure to create a pool of candidates from which mainly the JRC can recruit contract agents FGIV as researchers. Details available at the link below: https://ec.europa.eu/jrc/en/working-with-us/jobs/vacancies/function-group-IV-researchers</p> <p>Only then you can apply for this specific position, through http://recruitment.jrc.ec.europa.eu/?type=AX</p> <p>Auxiliary contract staff: https://ec.europa.eu/jrc/en/working-with-us/jobs/temporary-positions/contract-staff-members</p>

	<p>Article 3b of the Conditions of Employment of Other Servants of the European Union applies: the actual period of employment within the Commission under this type of contract, including any period under renewal, shall not exceed 6 years.</p>
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Please note that in case a high number of applications is received only shortlisted candidates will be contacted.