



2020-BRU-H1-FGIV-014929

**FG IV - Knowledge Management Officer -
Knowledge sharing and collaboration consultant**

<p>Position for:</p> <p>FGIV - Knowledge Management Officer - Knowledge sharing and collaboration consultant</p>	<p>As the science and knowledge service of the Commission, the mission of DG Joint Research Centre is to support EU policies with independent evidence throughout the whole policy cycle.</p> <p>The JRC is located in 5 Member States (Belgium, Germany, Italy, the Netherlands and Spain). Further information is available at: https://ec.europa.eu/jrc/</p> <p>The "Knowledge for Policy: Concepts and Methods" Unit, belonging to the "Knowledge Management" Directorate, is looking for a motivated and pro-active "Knowledge sharing and collaboration project officer".</p> <p>The mission of the Unit is to understand how to best inform public policy with scientific knowledge in order:</p> <ul style="list-style-type: none">• to train JRC scientists and Commission policymakers in managing scientific knowledge;• to provide advice on how to collaborate and share knowledge;• to engage citizens;• to support the management of the Commission's country and regional knowledge (in particular for the European Semester);• to build knowledge for policy capacity in the Member States and developing countries. <p>Would you like to help the Commission to work better together across organisational boundaries? Are you enthusiastic about making the best use of IT tools? Do you believe that changing the way we work is about people and their working habits, as much as the tools we use? Are you able to listen to and advise managers and staff about collaborative methods of working?</p> <p>If so, we have a job for you! You would be a core member of the Commission's "One-stop-shop for Collaboration", which provides consultancy to all services of the Commission in the field of collaboration and knowledge sharing. The One-Stop-Shop is a joint venture between JRC, HR, DIGIT and SG. It works on the principle that we need to help the client (any manager in the Commission) to find the best way to collaborate.</p> <p>Main tasks will include:</p> <ul style="list-style-type: none">• Leading and contributing to projects providing consultancy advice to other Commission services on knowledge sharing and collaboration, including on changing processes, choosing platforms, changing behaviours and practices.• Contributing to the review, monitoring and analysis of best
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	<p>practices and latest developments in knowledge sharing and collaboration, especially in public administrations.</p> <ul style="list-style-type: none"> • Providing analysis of collaboration projects within the Commission, using interviews, surveys etc. • Contributing to establishing and maintaining regular contacts and exchanges with public and / or private international organisations and / or with research institutions and the academic community at large in the assigned area • Contributing to briefings, programming, reporting etc. to OSS Governance. <p>Qualifications:</p> <p>Professional experience of at least 3 years is essential in one the following areas: knowledge sharing and collaboration or organisational development.</p> <p>Further experience in the domain of business process re-engineering, community management, change management and/or project management is an asset. A university degree in a domain relevant to the job is an advantage. The successful candidate will have proven experience of consultancy techniques, collaborative tools and platforms and information management.</p> <p>The profile is completed by the following general skills:</p> <ul style="list-style-type: none"> • Team playing mind-set, reliability, sense of responsibility and service culture; • Helping to form and sustain a cross-functional multi-DG team; • Analytical thinking and sound judgement capacity coupled with a spirit of initiative; • Interactive skills and ability to communicate technical or specialised information; • Understanding of clients' needs and concerns; • Problem solving attitude and drive for results; • Planning, prioritising and multitasking attitude; • Good synthesising and writing skills. <p>Excellent knowledge of English (C2) is essential. Good knowledge of French would also be helpful. Other EU languages are an advantage.</p>
<p>Directorate Unit</p>	<p>Knowledge Management Knowledge for Policy: Concepts and Methods</p> <p>Further information: https://ec.europa.eu/jrc/communities/community/evidence4policy</p>
<p>Indicative duration</p>	<p>36 months initial contract with possible renewals up to maximum 6 years</p>

<p>JRC Site</p> <p>Country</p>	<p>Brussels</p> <p>Belgium</p>
<p>Rules and eligibility</p>	<p>The candidate must be on a valid EPSO reserve list for Function Group IV contract staff.</p> <p>If you are not in any valid EPSO reserve list for Function Group IV contract staff, you can still apply by following these steps.</p> <p>You express your interest by applying to the CAST Permanent or to the permanent JRC Call for researchers.</p> <p>1. CAST Permanent: open-ended selection procedure to create a pool of candidates from which the institutions, bodies, offices and agencies of the European Union (EU) can recruit contract agents. https://epso.europa.eu/documents/2240_en</p> <p>2. JRC Call COM/1/2015/GFIV – Research: open-ended selection procedure to create a pool of candidates from which mainly the JRC can recruit contract agents FGIV as researchers. Details available at the link below: https://ec.europa.eu/jrc/en/working-with-us/jobs/vacancies/function-group-IV-researchers</p> <p>Only then you can apply for this specific position, through http://recruitment.jrc.ec.europa.eu/?type=AX</p> <p>Auxiliary contract staff: https://ec.europa.eu/jrc/en/working-with-us/jobs/temporary-positions/contract-staff-members</p> <p>Article 3b of the Conditions of Employment of Other Servants of the European Union applies: the actual period of employment within the Commission under this type of contract, including any period under renewal, shall not exceed 6 years.</p> <p><i>Please note that in case a high number of applications is received only shortlisted candidates will be contacted.</i></p>