



2020-IPR-F1-FGIV-014028

**FG IV - Project Officer - Project Management
healthcare quality activities on cancer**

<p>Position for:</p> <p>FGIV – Project Officer</p>	<p>As the science and knowledge service of the Commission, the mission of DG Joint Research Centre is to support EU policies with independent evidence throughout the whole policy cycle.</p> <p>The JRC is located in 5 Member States (Belgium, Germany, Italy, the Netherlands and Spain). Further information is available at: https://ec.europa.eu/jrc/</p> <p>Within its Directorate for Health, Consumers and Reference Materials, the Health in Society Unit supports EU policies in public health for promoting excellence and equality of health-care in all Member States.</p> <p>The Unit is composed of a young and dynamic team of biologists, epidemiologists, medical doctors, statisticians, methodologists, nutrition experts working on: health information on cancer and rare diseases; healthcare quality, prevention of non-communicable diseases.</p> <p>The Unit is looking for a project manager assisting the activities in the area of cancer in the light of upcoming new projects. The successful candidate will support the Group Leader and the healthcare quality team with the execution of health care guidelines and quality assurance schemes for breast, colorectal and cervical cancer. More than one Commission initiative will be running at a time and the JRC will frequently be asked to report and provide briefings on those multiple activities. Thus, support on executing these projects is requested.</p> <p>This will include:</p> <ul style="list-style-type: none">• Scientific and technical activities related to the coordination of expert groups and their meetings, including the management of conflict of interests and respective workflows;• Support to the planning and monitoring of activities, the preparation of project documentations and progress reports;• Support to interactions with stakeholders to achieve the project goals, to communication activities;• Representing the team in meetings. <p>The Unit works with other JRC directorates, the scientific community and other Commission services, particularly DG Health and Food Safety and Research and Innovation.</p> <p>Qualifications:</p> <p>The successful candidate will have a:</p> <ul style="list-style-type: none">• University degree in life sciences with three years' working experience in the field of cancer and/or public health (experience in healthcare guidelines and/or quality assurance schemes would constitute an advantage)• 3 years' experience in project management, use of associated
--	---

	<p>office based tools</p> <ul style="list-style-type: none"> • Good reporting skills expressing complex scientific themes to non-experts in the field <p>A good knowledge of English (C1) is required.</p> <p>She/he shall be able to work independently and, be used to multitasking and working against time-lines und should be able to point to experiences in managing contracts. Motivation, enthusiasm and a desire for teamwork are equally essential.</p>
Directorate Unit	<p>Health, Consumers & Reference Materials Health in Society</p> <p>Further information: https://ec.europa.eu/jrc/en/science-area/health-and-consumer-protection</p>
Indicative duration	<p>36 months initial contract with possible renewals up to maximum 6 years</p>
JRC Site Country	<p>Ispra</p> <p>Italy</p>
Rules and eligibility	<p>The candidate must be on a valid EPSO reserve list for Function Group IV contract staff.</p> <p>If you are not in any valid EPSO reserve list for Function Group IV contract staff, you can still apply by following these steps.</p> <p>You express your interest by applying to the CAST Permanent or to the permanent JRC Call for researchers.</p> <p>1. CAST Permanent: open-ended selection procedure to create a pool of candidates from which the institutions, bodies, offices and agencies of the European Union (EU) can recruit contract agents. https://epso.europa.eu/documents/2240_en</p> <p>2. JRC Call COM/1/2015/GFIV – Research: open-ended selection procedure to create a pool of candidates from which mainly the JRC can recruit contract agents FGIV as researchers. Details available at the link below: https://ec.europa.eu/jrc/en/working-with-us/jobs/vacancies/function-group-IV-researchers</p> <p>Only then you can apply for this specific position, through http://recruitment.jrc.ec.europa.eu/?type=AX</p> <p>Auxiliary contract staff: https://ec.europa.eu/jrc/en/working-with-us/jobs/temporary-positions/contract-staff-members</p> <p>Article 3b of the Conditions of Employment of Other Servants of the European Union applies: the actual period of employment within the Commission under this type of contract, including any period under renewal, shall not exceed 6 years.</p> <p><i>Please note that in case a high number of applications is received only shortlisted candidates will be contacted.</i></p>