



2019-GEE-F-FGIV-012969

FG IV - Quality Management Officer

<p><b>Position for:</b></p> <p><b>FGIV - Quality Management Officer</b></p>	<p>As the science and knowledge service of the Commission, the mission of DG Joint Research Centre is to support EU policies with independent evidence throughout the whole policy cycle.</p> <p>The JRC is located in 5 Member States (Belgium, Germany, Italy, the Netherlands and Spain). Further information is available at: <a href="https://ec.europa.eu/jrc/">https://ec.europa.eu/jrc/</a></p> <p>The mission of JRC-Directorate F is to provide independent scientific evidence for the development, implementation and evaluation of EU policies, mainly in the areas of standardisation, public health, food and feed safety and authenticity, cosmetics and other consumer products, medical devices, nanomaterials, taxation with a focus on frauds and a well-functioning internal market.</p> <p>To support Directorate F and the JRC-Geel in the areas of quality management, document management, the JRC Integrated Management System and ISO 9001 and ISO 45001 certifications. The jobholder will act as liaison towards the JRC Quality Manager, act as JRC Document Management Correspondents (DMCO) for Directorate F, coordinate certification activities and support the Director's Office in the documentation of environmental, safety and security-related aspects. Filling this post is essential to ensuring the well functioning of the JRC-Geel Site and the correct implementation of corporate requirements.</p> <p><u>Qualifications:</u></p> <ul style="list-style-type: none"> <li>- candidates should fulfil the minimum qualifications for the engagement in function group IV;</li> <li>- at least 2 years of relevant experience;</li> <li>- at least C1 level knowledge of English; at least B1 level for French and/or Dutch.</li> </ul>
<p><b>Directorate Unit</b></p>	<p>JRC.F - Health, Consumers and Reference Materials Director's Office</p>
<p><b>Indicative duration</b></p>	<p>36 months initial contract with possible renewals up to maximum 6 years</p>
<p><b>JRC Site</b></p> <p><b>Country</b></p>	<p>Geel</p> <p>Belgium</p>

<p><b>Rules and eligibility</b></p>	<p>The candidate must be on a valid EPSO reserve list for Function Group IV contract staff.</p> <p>If you are not in any valid EPSO reserve list for Function Group IV contract staff, you can still apply by following these steps.</p> <p>You express your interest by applying to the CAST Permanent.</p> <p>CAST Permanent: open-ended selection procedure to create a pool of candidates from which the institutions, bodies, offices and agencies of the European Union (EU) can recruit contract agents.</p> <p><a href="https://epso.europa.eu/documents/2240_en">https://epso.europa.eu/documents/2240_en</a></p> <p>Only then you can apply for this specific position, through <a href="http://recruitment.jrc.ec.europa.eu/?type=AX">http://recruitment.jrc.ec.europa.eu/?type=AX</a></p> <p><b>Auxiliary contract staff:</b> <a href="https://ec.europa.eu/jrc/en/working-with-us/jobs/temporary-positions/contract-staff-members">https://ec.europa.eu/jrc/en/working-with-us/jobs/temporary-positions/contract-staff-members</a></p> <p>Article 3b of the Conditions of Employment of Other Servants of the European Union applies: the actual period of employment within the Commission under this type of contract, including any period under renewal, shall not exceed 6 years.</p> <p><i>Please note that in case a high number of applications is received only shortlisted candidates will be contacted.</i></p>
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