



2019-BRU-A2-FGIV-011929

**FG IV - Knowledge Management Officer -
Digital Communications Expert**

<p>Position for:</p> <p>FG IV – Knowledge Management Officer - Digital Communications Expert</p>	<p>As the science and knowledge service of the Commission, the mission of DG Joint Research Centre is to support EU policies with independent evidence throughout the whole policy cycle.</p> <p>The JRC is located in 5 Member States (Belgium, Germany, Italy, the Netherlands and Spain). Further information is available at: https://ec.europa.eu/jrc/</p> <p>The current vacancy is within the Knowledge Management Methodologies, Communities and Dissemination Unit which is part of the Directorate for Knowledge Management.</p> <p>The unit is responsible for setting up the corporate processes and tools for knowledge management, in particular to ensure access to thematic knowledge in support of priority policy areas to the relevant Commission Services; managing the JRC Science Hub, Connected, PUBSY and the eLibrary; coordinating with Commission services the establishment of corporate knowledge management processes, platforms and best practices; supporting relevant communication and training activities including the organisation of training for colleagues from policy DGs where relevant.</p> <p>The overall purpose of the job is to contribute to the conception and implementation of knowledge based information and communication actions and projects relating to the JRC and its activities by supporting the creation, editing and management of content on corporate web presence, with the overall aim of raising the European Commission and the JRC's knowledge dissemination and communicating JRC results effectively to policy makers and the general public. Provide support in planning, researching, writing and developing the JRC's corporate web presence, including training and guidance.</p> <p>Qualifications:</p> <p>A relevant university degree is essential.</p> <p>Furthermore, candidates will need a good knowledge of the possibilities and limitations of the Internet, very good writing skills for the web (or at least editorial experience), strategic understanding and communication background, a well-defined level of "authority" to take decisions on web-related matters, knowledge of information architecture and knowledge of web usability, WCAG, standards.</p> <p>Knowledge of HTML, PDF conversion tools, WYSIWYG HTML editor and Website management are also required, preferably with Drupal 7 and 8 content management system.</p> <p>Experience in data analytics, project management and familiarity with the Europa Components Library and the Information Providers' Guidelines will be considered an asset.</p>
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	English level C2 is required.
Directorate Unit	<p>Knowledge Management Knowledge Management Methodologies, Communities and Dissemination</p> <p>Further information: https://ec.europa.eu/jrc/</p>
Indicative duration	36 months initial contract with possible renewals up to maximum 6 years
JRC Site Country	<p>Brussels</p> <p>Belgium</p>
Rules and eligibility	<p>The candidate must be on a valid EPSO reserve list for Function Group IV contract staff.</p> <p>If you are not in any valid EPSO reserve list for Function Group IV contract staff, you can still apply by following these steps.</p> <p>You express your interest by applying to the CAST Permanent or to the permanent JRC Call for researchers.</p> <p>1. CAST Permanent: open-ended selection procedure to create a pool of candidates from which the institutions, bodies, offices and agencies of the European Union (EU) can recruit contract agents. https://epso.europa.eu/documents/2240_en</p> <p>2. JRC Call COM/1/2015/GFIV – Research: open-ended selection procedure to create a pool of candidates from which mainly the JRC can recruit contract agents FGIV as researchers. Details available at the link below: https://ec.europa.eu/jrc/en/working-with-us/jobs/vacancies/function-group-IV-researchers</p> <p>Only then you can apply for this specific position, through http://recruitment.jrc.ec.europa.eu/?type=AX</p> <p>Auxiliary contract staff: https://ec.europa.eu/jrc/en/working-with-us/jobs/temporary-positions/contract-staff-members</p> <p>Article 3b of the Conditions of Employment of Other Servants of the European Union applies: the actual period of employment within the Commission under this type of contract, including any period under renewal, shall not exceed 6 years.</p> <p><i>Please note that in case a high number of applications is received only shortlisted candidates will be contacted.</i></p>