



2019-BRU-I2-FGI-011709

**FG III - Information and Communication
Assistant - Graphic designer**

Position for:

**FGIII - Information and
Communication Assistant -
Graphic designer**

As the science and knowledge service of the Commission, the mission of DG Joint Research Centre is to support EU policies with independent evidence throughout the whole policy cycle.

The JRC is located in 5 Member States (Belgium, Germany, Italy, the Netherlands and Spain). Further information is available at: <https://ec.europa.eu/jrc/>

The Unit for "Foresight, Modelling, Behavioural Insights and Design for Policy" is based in Brussels. It is part of the Competences Directorate of the JRC which is under the authority of the Director General. Its mission is to strengthen the capacity of JRC in anticipatory intelligence (horizon scanning, anticipation, foresight), modelling, behavioural sciences, design for policy and science and technology studies to progressively combine their methods and approaches into the EU Policy Lab. The main aim of the EU Policy Lab is to bring support innovation in policymaking at EU level. The Unit is composed by a multidisciplinary team where teamwork is fostered.

We are looking for a motivated, dynamic and proactive colleague to take the following responsibilities and tasks:

- To be a key member within the creative arm of our Unit and execute all aspects of the design, layout, when needed;
- Conceptualizing visuals based on requirements;
- Develop illustrations and other designs;
- Maintain and update drupal-based and wordpress-based sites
- Event planning and design, within time limits.

Qualifications:

We look for an enthusiastic, motivated, organised and pro-active colleague.

Formal studies on visual design and/or user experience are required. Also essential is knowledge of graphic design tools including Adobe InDesign, Photoshop, Illustrator. Working knowledge of Drupal and WordPress, as well as basic knowledge of javascript and css (cascading style sheet) coding are considered an additional asset. Knowledge of web based tools for visualisation, online collaboration and project management will be considered an advantage.

The ideal candidate has eye for detail, excellent communication skills, and the ability to work in a team and deliver high quality work in a structured way. Occasionally, in addition to branding and visual design services, the candidate may be asked to provide planning and logistic support for high profile events.

A very good knowledge of English (C1) is required.
Job-related experience 3 years desirable.

Directorate Unit	<p>Competences Foresight, Modelling, Behavioural Insights and Design for Policy</p> <p>Further information: http://blogs.ec.europa.eu/eupolicylab/ https://ec.europa.eu/jrc/</p>
Indicative duration	36 months initial contract with possible renewals up to maximum 6 years
JRC Site Country	<p>Brussels</p> <p>Belgium</p>
Rules and eligibility	<p>The candidate must be on a valid EPSO reserve list for Function Group III contract staff.</p> <p>If you are not in any valid EPSO reserve list for Function Group III contract staff, you can still apply by following these steps.</p> <p>You express your interest by applying to the CAST Permanent: open-ended selection procedure to create a pool of candidates from which the institutions, bodies, offices and agencies of the European Union (EU) can recruit contract agents. https://epso.europa.eu/documents/2240_en</p> <p>Only then you can apply for this specific position, through http://recruitment.jrc.ec.europa.eu/?type=AX</p> <p>Auxiliary contract staff: https://ec.europa.eu/jrc/en/working-with-us/jobs/temporary-positions/contract-staff-members</p> <p>Article 3b of the Conditions of Employment of Other Servants of the European Union applies: the actual period of employment within the Commission under this type of contract, including any period under renewal, shall not exceed 6 years.</p> <p><i>Please note that in case a high number of applications is received only shortlisted candidates will be contacted.</i></p>