



2019-IPR-E6-FGIV-011608

FG IV – Project Officer - Information, Communication and outreach for the Knowledge Center on Migration and Demography**Position for:****FG IV – Project Officer**

As the science and knowledge service of the Commission, the mission of DG Joint Research Centre is to support EU policies with independent evidence throughout the whole policy cycle.

The JRC is located in 5 Member States (Belgium, Germany, Italy, the Netherlands and Spain). Further information is available at: <https://ec.europa.eu/jrc/>

The current vacancy is with the Demography, Migration and Governance Unit, of the Space, Security and Migration Directorate. This Unit carries out research in support of EU policies in migration and related fields and is responsible for the day-to-day operation of the Knowledge Centre on Migration and Demography.

The European Commission's Knowledge Centre on Migration and Demography (KCMD) established in June 2016 is steered by JRC, DG HOME, and seven other services. It is tasked with providing high quality scientific evidence for EU policy makers in migration, supporting the European Agenda on Migration and focusing on migration and demography developments at global scale addressing both short and mid-to-longer term policy needs.

The KCMD's day-to-day work involves mapping and structuring existing knowledge on migration, addressing some of the key knowledge gaps through its own research, extending the knowledge through networking with external partners, disseminating its findings and caring for their uptake by EU policy makers. Its activity areas span from legal migration and integration, to the external dimension of migration, to underpinning work in the use of innovative data sources and data analytics.

The successful candidate will be requested to take responsibility for information, communication and publication work of the KCMD as detailed here below:

- drafting reports, summaries, background notes, policy briefs, newsletters, press releases, brochures, posters, videos, presentations, speeches and other communication outputs related to KCMD work and tailored to the different audiences (e.g. to inform policy makers, communication for public awareness);
- being part of the editorial board of KCMD flagship publications;
- planning and providing for KCMD outreach / communication activities: events, workshops, seminars, summer schools, visits;
- contributing to the setting-up, implementation and monitoring of information, communication and publication strategies of the KCMD; development of storylines for publications and articles to be published on the web;
- supporting networking of KCMD with internal and external partners (including international organizations, think tanks, academia and other stakeholders);

	<ul style="list-style-type: none"> • updating/ editing of relevant information in corporate <u>web platforms</u> and the KCMD Knowledge portal, including on relevant trends in the JRC Megatrends Hub web site; • coordinating the KCMD's <u>presence in social media; contacts with the press;</u> • providing the <u>Secretariat of the KCMD Steering Group</u> including managing contacts, drafting minutes of meetings, ensuring follow-up and preparing regular communications with latest/upcoming activities; • <u>coordination with scientists in the Unit, other JRC departments and central communication services</u> to prepare briefings, communications or address ad hoc information, analysis or research requests; facilitation of knowledge sharing; • dealing with operational aspects of <u>IPR and data protection</u> issues for KCMD. <p>Qualifications:</p> <p>University degree (master's level) in communications, journalism, publishing or related fields. Work experience of at least 3 years at national and international level in communications or related fields is desirable. Good knowledge about EU policies is an asset. Hands-on skills with web platforms are welcome.</p> <p>Skills in clear, concise and interesting writing, with a strong interest in making scientific work accessible to different audiences and linking it to relevant EU policies, are necessary. Excellent communication skills in English (minimum C1 level), the ability to manage relationships with external partners both inside and outside the EU institutions, the capacity to work both autonomously and proactively, excellent organizational skills, are necessary. Flexibility, diplomacy and patience as well as working under time pressure are indispensable.</p>
<p>Directorate Unit</p>	<p>Space Security and Migration Migration Demography and Governance</p> <p>Further information: https://ec.europa.eu/jrc/</p>
<p>Indicative duration</p>	<p>36 months initial contract with possible renewals up to maximum 6 years</p>
<p>JRC Site Country</p>	<p>Ispira Italy</p>
<p>Rules and eligibility</p>	<p>The candidate must be on a valid EPSO reserve list for Function Group IV contract staff.</p> <p>If you are not in any valid EPSO reserve list for Function Group IV contract staff, you can still apply by following these steps.</p> <p>You express your interest by applying to the CAST Permanent or to the permanent JRC Call for researchers.</p> <p>1. CAST Permanent: open-ended selection procedure to create a pool of candidates from which the institutions, bodies, offices and agencies of the European Union (EU)</p>

	<p>can recruit contract agents. https://epso.europa.eu/documents/2240_en</p> <p>2. JRC Call COM/1/2015/GFIV – Research: open-ended selection procedure to create a pool of candidates from which mainly the JRC can recruit contract agents FGIV as researchers. Details available at the link below: https://ec.europa.eu/jrc/en/working-with-us/jobs/vacancies/function-group-IV-researchers</p> <p>Only then you can apply for this specific position, through http://recruitment.jrc.ec.europa.eu/?type=AX</p> <p>Auxiliary contract staff: https://ec.europa.eu/jrc/en/working-with-us/jobs/temporary-positions/contract-staff-members</p> <p>Article 3b of the Conditions of Employment of Other Servants of the European Union applies: the actual period of employment within the Commission under this type of contract, including any period under renewal, shall not exceed 6 years.</p> <p><i>Please note that in case a high number of applications is received only shortlisted candidates will be contacted.</i></p>
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