



EUROPEAN COMMISSION

DIRECTORATE-GENERAL
JOINT RESEARCH CENTRE
Directorate B - Resources
Recruitment and Training

2015-IPR-C5-FGIV-4353

FG IV Logistic Support Officer - Technical installations co-ordinator

Position for:

FG IV Logistic Support Officer - Technical installations co-ordinator

The Site Planning and Development Unit is responsible for all the major building refurbishments and the realisation of the new buildings on the Site.

We propose position as Technical Installations coordinator in the Site Planning and Development Unit of the Ispra Site Management Directorate.

She/he will work with in the frame of the "Customer-driven Projects Sector" ensuring the implementation of refurbishment and construction projects for offices, laboratories or service areas in support of the JRC-Ispra scientific programmes.

She/he will act as Technical Installations coordinator and in the **study and implementation of new projects**. She/he will cover the function of OIA (Operation Initiating Agent) for the works committed to external companies.

Acting as construction site supervisor she/he will ensure the **coordination and technical acceptance of works**.

She/he will prepare the technical specifications and ensure the technical assistance for the follow up of procurement files. In this context she/he will apply the Commission rules, Italian safety regulations, the JRC safety and quality procedures and work instructions.

In short, this demanding job covers the various activities addressed to **ensure both availability and reliability of refurbishment and construction projects, in respecting of safety and environmental norms**.

She/he will ask to contribute to harmonize, implement and to issue procedures and operating instructions following ISO 9001 and 14000 norms.

For the post in question flexible working arrangements, such as flexitime, tele-working or part-time leave, are possible.

The **position requires** at least 3 years of experience in mechanical engineering or related domains, very good knowledge of English (B2) and good knowledge of Italian (B1).

Directorate Unit	Ispra Site Management Site Planning and Development Further information: https://ec.europa.eu/jrc/en/about/ispra-site-management https://ec.europa.eu/jrc/en/about/jrc-site/ispra https://ec.europa.eu/jrc/en/about
Indicative duration	12 months initial contract with possible renewals up to maximum 6 years
JRC Site Country	Ispra Italy
Rules and eligibility	<p>The candidates must be on a valid EPSO reserve list for Function Group IV contract staff, or must have applied for Call of expression of interest COM/3/2013/GFIV via EU CV Online database (http://ec.europa.eu/civil_service/job/index_en.htm).</p> <p>Information on Auxiliary contract staff: https://ec.europa.eu/jrc/en/working-with-us/jobs/temporary-positions/contract-staff-members</p> <p><i>Please note that due to the high number of applications received only shortlisted candidates will be contacted.</i></p>