



2018-BRU-H1-FGIV-9784 **FG IV – Project Officer - Knowledge Sharing and Collaboration**

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| <p>Position for: FG IV – Project Officer</p> | <p>As the science and knowledge service of the Commission, the mission of DG Joint Research Centre is to support EU policies with independent evidence throughout the whole policy cycle.</p> <p>The JRC is located in 5 Member States (Belgium, Germany, Italy, the Netherlands and Spain). Further information is available at: https://ec.europa.eu/jrc/</p> <p>The vacancy is within the Knowledge for Geographic Coordination Unit of the Knowledge Management Directorate. The mission of the unit is to develop new concepts, methods, tools and training for the management of scientific knowledge for policymaking, with a particular focus on geographic knowledge.</p> <p>The position is to contribute to the setup and development of the Commission's "one-stop-shop", which aims at providing consultancy to all services of the Commission in the field of Collaboration and Knowledge sharing.</p> <p>Main tasks will include:</p> <ul style="list-style-type: none"> • Review, monitor and analyse best practices and latest developments in knowledge sharing and collaboration, especially in public administrations. • Use case analysis of collaboration projects within the Commission, using interviews, surveys etc. • Contribute to establish and maintain regular contacts and exchanges with public and / or private international organisations and / or with research institutions and the academic community at large in the assigned policy area. • Support the design, development, preparation and implementation of training actions and materials in the domain of knowledge management for policy. <p>Qualifications:</p> <p>Relevant experience in one the following areas: knowledge sharing and collaboration, document management, collaboration platforms, consultancy techniques, change management, organisational development, project management, user experience, is an asset.</p> <p>A university level education in one of these domains is an asset.</p> <p>The candidate shall demonstrate capacity to learn, adapt, steer, and results orientation.</p> <p>Being open-minded, collaborative, and enthusiastic are the main soft skills required.</p> <p>A thorough knowledge of English (B2) required.</p> |
| <p>Directorate Unit</p> | <p>Knowledge Management Knowledge for Geographic Coordination</p> |

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| Indicative duration | 36 months initial contract with possible renewals up to maximum 6 years |
| JRC Site Country | Brussels Belgium |
| Rules and eligibility | <p>The candidate must be on a valid EPSO reserve list for Function Group IV contract staff.</p> <p>Applicants to the following Calls for expression of interest can also be considered:</p> <ol style="list-style-type: none"> 1. CAST Permanent - EPSO has launched in January 2017 an open-ended selection procedure to create a pool of candidates from which the institutions, bodies, offices and agencies of the European Union (EU) can recruit contract agents. Details available at the link below: https://epso.europa.eu/documents/2240_en 2. Call COM/1/2015/GFIV – Research - The JRC has launched in January 2015 a permanent call for researchers FG IV. Details available at the link below: https://ec.europa.eu/jrc/en/working-with-us/jobs/vacancies/function-group-IV-researchers <p>Auxiliary contract staff: https://ec.europa.eu/jrc/en/working-with-us/jobs/temporary-positions/contract-staff-members</p> <p><i>Please note that due to the high number of applications received only shortlisted candidates will be contacted.</i></p> |