



2018-GEE-F-FGIII-010024

FG III - Security Assistant

<p>Position for:</p> <p>FGIII – Security Assistant</p>	<p>As the science and knowledge service of the Commission, the mission of DG Joint Research Centre is to support EU policies with independent evidence throughout the whole policy cycle.</p> <p>The JRC is located in 5 Member States (Belgium, Germany, Italy, the Netherlands and Spain). Further information is available at https://ec.europa.eu/jrc/</p> <p>The mission of JRC Directorate F is to provide independent scientific evidence for the development, implementation and evaluation of EU policies, mainly in the areas of standardisation, public health, food and feed safety and authenticity, cosmetics and other consumer products, medical devices, nanomaterials, taxation with a focus on frauds and a well-functioning internal market.</p> <p>The current vacancy is in the Director's Office of Directorate F, which is also responsible for security and access management at JRC-Geel site in Belgium.</p> <p>In this framework, the Director's Office is looking for a Security Assistant to support the Local Security Officer in the implementation of security policies. This includes access and badge management, technical security, document management, supervision of external contractors, and general support to the security staff. The candidate needs to have a well-structured and organised working approach, being meticulous in handling files and information.</p> <p><u>Qualifications:</u></p> <ul style="list-style-type: none"> • Candidates should fulfil the minimum qualifications for the engagement in the Function Group III; • at least 3 years relevant professional experience is required; • C1 level knowledge of spoken and written English is required; • notions of Dutch are an asset.
<p>Directorate Unit</p>	<p>JRC.F Health, Consumers and Reference Materials Director's Office, JRC.F</p>
<p>Indicative duration</p>	<p>36 months initial contract with possible renewals up to maximum 6 years</p>
<p>JRC Site Country</p>	<p>Geel Belgium</p>

Rules and eligibility	<p>The candidate must be on a valid EPSO reserve list for Function Group III contract staff.</p> <p>Applicants to the following Calls for expression of interest can also be considered:</p> <p>1. CAST Permanent - EPSO has launched in January 2017 an open-ended selection procedure to create a pool of candidates from which the institutions, bodies, offices and agencies of the European Union (EU) can recruit contract agents. Details available at the link below: https://epso.europa.eu/documents/2240_en</p> <p>Auxiliary contract staff: https://ec.europa.eu/jrc/en/working-with-us/jobs/temporary-positions/contract-staff-members</p> <p><i>Please note that due to the high number of applications received only shortlisted candidates will be contacted.</i></p> <p><i>Please note that the contract offered in FG III is a contract for auxiliary tasks, as per Article 3b of the Conditions of employment of Other Servants. The total period of employment within the Commission under this type of contract, all periods accumulated, <u>cannot</u> exceed 6 years. Kindly abstain from applying if you are not eligible.</i></p>
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